



Summit Families First, LLC

VISITATION RULES/EXPECTATIONS – Providing/Custodial Parent

1. Before the visit
 - a. I understand that if I am responsible for payment, payment for services must be secured 48 hours prior to the visit, otherwise the visit will not take place. There will be no refunds for no call no show visits. There will be no refunds for visits canceled with less than 48 hours' notice.
 - b. I understand that if I no call and no show, or cancel without 48 hours' notice, that I could be made responsible for that visitation charge.
 - c. I understand that all parties must attend visits in a timely manner. If a visit needs to be rescheduled, parties shall contact staff immediately. No call no shows may result in a termination of services.
 - d. I understand that it is my responsibility to be cooperative with staff and the supervised visitation process. I understand that this includes supporting visitation between child(ren) and the other parent as well as reassuring the child that the supervisor is a safe adult.
 - e. I understand that I may have a third party assist in transportation if I provide their name, contact information, and vehicle make/model. I understand that this third party will also need to be cooperative with staff and aware of all the rules of the facility.
 - f. I understand that there will be no contact between myself and the parent being supervised while on the supervised visitation premises.
 - g. In order to assist in facilitating this lack of contact, I will not park near the person being supervised. I will wait in my car until the other parent has left the lobby to enter the building.
 - h. I will communicate with the other parent anything the child needs prior to the visit and not expect the supervisor to be responsible for my coparent communication.
2. During the visit
 - a. I understand that I (or my third-party designee) must remain within a 10-minute drive of the visit location.
 - b. I understand that I (or my third-party designee) must maintain immediate access to a telephone for the duration of the visit so that I may be contacted

in an emergency or visit early termination. If I do not have a phone, I understand I must remain on site.

3. Conclusion of the visit
 - a. I will immediately leave the premises after the supervisor brings the child back to me and not linger in the parking lot.
 - b. I understand that I will not be provided details of the visit unless there was an issue during the visit or an injury during the visit.
 - c. I understand that it is not unusual to see behavior changes after a visit, particularly if my child(ren) has not seen the supervised parent in a long time.
4. General rules
 - a. I understand that NEITHER PARTY SHALL DISCUSS THE COURT CASE
 - b. I understand that NEITHER PARTY SHALL SPEAK NEGATIVELY ABOUT THE OTHER PARTY TO THE CHILD(REN) OR IN FRONT OF THE CHILD(REN).
 - c. I understand that neither party shall inform or suggest to the minor child(ren) that they do not need to follow the court order.
 - d. I understand that my child(ren) may have questions about supervised visitation or why it is necessary. I will commit to appropriate responses and inquire with staff, my attorney, or the Guardian ad Litem if I am unsure how to answer.
 - e. I understand that if I have questions about the case, legal proceedings, courts, lawyers, etc that I need to discuss those questions via email with management and not discuss those concerns with the supervised visit provider.
 - f. I understand that I may not ask staff to share food, provide personal information, or provide their personal cell phone number.
 - g. I understand that I may not record visits or staff.
5. Security cameras
 - a. I understand that staff will be monitoring all communication with the minor child(ren) both verbal and visual
 - b. I understand and consent to recording of myself and my child(ren) while on the premises.
 - c. I understand and consent to artificial intelligence recording of myself and my child(ren) while on the premises.
6. Records/Email
 - a. I understand that records from visits are kept in secure electronic storage in compliance with HIPAA regulations when applicable.
 - b. I understand that records can be produced to the Guardian ad Litem upon request.
 - c. I understand that if I, or my attorney, would like to request records that I must first obtain a Qualified Protective Order from the Court.

- d. I understand that if I chose to contact Summit Families First via email from my personal or work email account, that email may not be a secure method for communication.
- e. I understand that I must email in the event of a schedule change or visit cancellation and will do so in a timely manner. I understand that any major changes may take a minimum of one week to implement.

Name

Date

Signature